

BUG REPORT

System name:			Report date:
Event type:	Fault/ Issue	Event num: (system)	Event num: (User)
Reporters/Requestors Name:			Position:
Company Group:			Phone/Email:
Event Recipient :			Received date:
Element in Issue: (screen/program/task)			
Event Description: Reference to doc, the system or attached documentation			
Addresser's Name:			Delivery Date:
Priority: Low, Medium, High			Scheduled end date:
Part of Version/Release:			

Components/Outputs Involved

Component Type	Component's Identifier/Name	Version/Release	Change Description

Testing Details

Plan Approver:	Tester's Name:
Name & Issue description:	Test date:
	Iteration num:

Test Plan					Test Act	
Sys Doc. Num	Regression yes/no	#	Test Scenario	Expected Result	Actual Results	Comments

Approval & Closing Event

Addresser's Approval :	Supervisor Approval:
Production date:	Maintenance Doc. updated: yes/no